

Board of Trustees

Wednesday 8th December – 19.00 pm



1. Welcome/Karakia

1.1. Present/Apologies

Present: Caine Webster (Principal), Brett Hall (Chair), Maria Breuss-McBride (Staff Representative), JoAnn White (Property), Manuela Hodgson (Secretary), Simon Jones (Finance), Libby Tuite (Health and Safety), Kate Scott (Cultural Competence) Kate Excell (Deputy Principal)

Apologies: None

2. Declaration of Interests

None

3. Confirmation of the Agenda

3.1. Additions

- Bot Comms

4. Minutes of the previous meeting

MV: Acceptance of minutes dated 8 Nov 2021

Accepted: Brett, JoAnn

Action List:

- Oil drum removed (new one to be delivered)
- Bot contact with new parents very positive
- Kate S to pull together flier with info
- Playground, Kate S to forward ideas to board for replacing parts

5. Correspondence:

Education Gazette

6. Principals Report (Items for Information)

- Discussions around PCL quote for the driveway
 - o How can the costs be split with the preschool?

Action: Caine to talk to preschool.

Principals requests to the board:

- LCs increase in the 2022 budget
- Furniture Rm 5
- TVs for three classrooms that replace screens
- Replacement of old chromebooks

Capital Expenditure:

- Water fountains, could be a grant or community project

Admin upgrade:

Only one company quoted. Need some info if we can accept without having any other quotes.

Needs a meeting with Mark Ashby (Caine)

MV: Accept the principal's report: Brett, JoAnn

7. **Finance:** Figures for October accepted: P&L, Invoice report, balance sheet and uncommitted funds

7.1. 2022 Budget planning for a substantial deficit

- Needs to be monitored carefully
- Voluntary donations Caine to find out from other local schools what they ask for
- Depreciation account

MV: Accepted Oct Finances Brett, Simon

8. **Health & Safety**

- Nothing significant to report

9. **General Business**

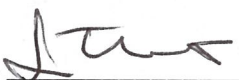
Achievement Data

- The PD with Julie is an ongoing project.
- Kate reports about her structured literacy sessions and reports about her success. This will be a focus in the kahui ako in 2022
- Recommendations to involve LC and to budget for the subscription and decodable texts in the junior school.

BoT Comms:

- Potty Planters Sale
- Building Work
- Driveway safety

Next meeting Thursday 17th February 2021

Presiding Member:  (Libby Tuite)

Date: 22/2/22