

Board of Trustees

Tuesday 27th September 6.30 pm



1. Welcome/Karakia Present/Apologies

Present: Caine Webster (Principal), Libby Tuite (Presiding Member), Kate Excell (Staff Rep), Manuela Hodgson (Secretary), Anita Press, Sophie Mexsom (via zoom), Rosie Clement

Apologies: Simon Jones (Finance),

1.1 Election of the Presiding Member

Only one nomination received. Libby Tuite, declared presiding member for the remainder of 2022.

1.2 Declaration of Interests

None

2. Confirmation of the Agenda

2.1 Additions

see under general business

3. Minutes of the previous meeting

MV: Acceptance of minutes dated 10 August 2022

Accepted: Libby, Caine

4. Action List:

Action list is updated

- Fundraising/PTA conversation

5. Correspondence:

- Education Gazette
- Audit Report

6. Principals Report (Items for Information)

Principal's recommendation

Out of zone enrolments for 2023

MV The board is not accepting any out of zone enrolments for 2023

Accepted: Libby, Anita

PD Structured literacy

Kate reports from a visit at Plimmerton school. She feels confident that we are well supported and in a good space. We have good resources and having a useful exchange with Plimmerton school.

Parent information session scheduled for next term

MV Accept principal's report Libby, Rosie

7. Finance: Figures for July and August 2022 P&L, Invoice report, balance sheet and uncommitted funds

MV: Accepted July and August Finances Libby, Anita

8. Health & Safety

- See accident register, nothing significant to report
- Parent got injured falling into a pothole on the school drive, Robbie filled in the pothole

A quote to resurface the whole drive was \$30000, but we don't have a budget for it this year. Suggestion to get this work done over the Christmas holidays.

Action: Caine to get a second quote and to get speedbumps installed. (or a line to mark where children can walk)

9. General Business

- **Mid-year student achievement data**
- **Senior Camp**
 - o 7 Nov
 - o Caine will share the folder with all information with the Board to get this approved
- **Lamb & Calf Day update**
 - o Info evening happening on the 28th
 - o Reminder to go out tonight
 - o Everything else is on track

Meeting finished at 9.30pm

Next meeting Thursday 10 November 2022

Presiding Member: _____

J. Jones

Date: _____

10.11.22